

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION MEETING
HELD ON WEDNESDAY, NOVEMBER 14, 2018 AT 5:30 P.M. IN THE CITY COUNCIL
CHAMBERS**

MAYOR: Tonita Gurulé-Girón

COUNCILORS: David G. Romero
Barbara A. Casey
Vincent Howell
David A. Ulibarri, Jr.

ALSO PRESENT: Ann Marie Gallegos, Interim City Manager
Casandra Fresquez, City Clerk
Esther Garduno Montoya, City Attorney
Pamela Sandoval, Commander

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Romero asked for a moment of silence for all the community members we've lost and guidance for the decisions that are made in the best interest of the community.

APPROVAL OF AGENDA

Councilor Howell made a motion to approve the agenda as presented. Councilor Casey seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.
Barbara Casey

Yes
Yes

David G. Romero
Vincent Howell

Yes
Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

PUBLIC INPUT

Marshall Poole advised in October, the animal welfare coalition took in one hundred and forty one animals. Mr. Poole advised they returned twenty three animals to their owner or guardians, they adopted twenty six animals locally and they trapped thirty one cats and they were sent for spaying and neutering. Mr. Poole advised they transported fifty one animals to seven different agencies for adoption.

Mr. Poole advised they had one bite hold in October. Mr. Poole advised they transported fifteen citizen owned dogs and cats at a low cost of twenty five dollars or no cost for spaying and neutering.

Discussion took place regarding the successful annual Art Bark fundraiser and the donations.

Discussion took place regarding a capital campaign for the next five years and their intentions to bring in an outside vet for spaying and neutering surgeries and to build a new shelter.

Mr. Poole advised the shelter is serviceable but its near the end of its life. Mr. Poole advised it's hard to clean and disinfect but is thankful they haven't had any disease outbreaks.

Mr. Poole advised they signed the contract with the City to operate the shelter for the next four years and they are looking forward to working with the City and Community Development.

Mr. Poole advised ninety percent of the animals they receive are not spayed or neutered. Mr. Poole advised they have the low cost of twenty five dollars or no cost for spaying and neutering, microchipped, rabies vaccine and any other vaccines they need.

Mr. Poole advised they are focusing on dogs returned to owners and puppy surrenders. Mr. Poole advised they have applied for two other grants, one from Petsmart Charities and one from another foundation.

Discussion took place regarding the Veterinarian Association Journal and the effect spaying and neutering has on a community.

Mayor Tonita Gurulé-Girón thanked Mr. Poole for all he has done and looks forward to the new facility.

Discussion Items

1. Bullet Proof Vest Grant for Las Vegas Police Department.

Police Commander Pamela Sandoval advised the grant is from the Department of Justice and is a 50/50 split for bullet proof vests for Police Officers who just got out of the academy.

Discussion took place regarding the grant amount.

Discussion and questions took place regarding the quality of the vests.

Mayor Tonita Gurulé-Girón advised when there's an incident of an Officer getting shot at, that vest is no longer used.

Police Commander Sandoval advised the vest is taken immediately and tested.

The governing body agreed to place the item as a consent agenda item.

2. Reject Bid #2019-03 for the Senior Center Service Access Parking Lot Reconstruction..

Interim City Manager Ann Marie Gallegos advised the Senior Center went out for bids for paving and received one bid.

Discussion took place regarding the rejection of the bid and requesting additional money from the Capital Outlay Senior Center fund out of Santa Fe and to go out for bids again.

Discussion and questions took place regarding local bidders.

Discussion and questions took place regarding a time frame for requesting additional funding.

Interim City Manager Gallegos advised there might be funding from the State Agency or Capital projects and the City would match funds if needed.

Discussion and questions took place regarding how bidders will know the amount to bid for and if that was a good thing.

The governing body agreed to place the item as a consent agenda item.

3. Resolution #18-45 Budget Adjustment Resolution.

Interim Finance Director Tana Vega advised various departments are requesting an increase in revenues and expenditures. There is an increase in the E-911 program, an increase in Capital Project funds and for the 2018 CFP grant for the Housing Department, and an increase for low rent housing operating subsidy.

Councilor Casey advised on the resolution, it states resolved in session this 21th day of November and advised it should be changed to the 20th day of November.

Discussion and questions took place regarding equipment and software being pre-approved through the State.

Mayor Tonita Gurulé-Girón asked who made the determination of the need.

Police Commander Sandoval advised the equipment is through DPS and Motorola along with a contact in case any of the equipment needs maintenance.

Discussion and questions took place regarding what the specific upgrades were.

Discussion and questions took place regarding the quality of the upgrades and the equipment all being new and not used.

Discussion and questions took place regarding who will be using the E-911 funding.

The governing body agreed to place the item as a consent agenda item.

4. Review and certify fixed assets/inventories.

Interim Finance Director Tana Vega advised per state auditors rules section W, the Capital asset/inventory needs to be certified to the correctness of inventory after fiscal inventory and the certification shall be provided to the agencies auditors.

Interim Finance Director Vega advised the finance department is requesting Mayor and Council certification of the business fixed assets and supply inventories.

Mayor Gurulé-Girón advised they all sign off on the certification and to ask their questions before signing.

Discussion and questions took place regarding having an auction for the old items and the process for obsolete items.

Discussion and questions took place regarding open auctions and online auctions.

Further discussion took place regarding the depreciation of items and how it is calculated.

Councilor Howell asked about the life expectancy of recreation workout equipment, if they will get new ones and if the old ones will be auctioned.

Discussion and questions took place regarding the procedure when equipment becomes non serviceable and if that equipment is still in use.

Discussion and questions took place regarding the safety of the workout equipment and putting the equipment on a rotation system.

Further discussion took place regarding any complaints about the workout equipment and outside sources coming in to maintain the equipment.

Discussion and questions took place regarding a pending disposal list from each department and the process to take to Mayor and Council.

Discussion and questions took place regarding special statutory guidelines for equipment that is no longer working properly and is considered junk and how to get it off the inventory list.

Councilor Romero advised a correction needed to be made to the certification of the business fixed assets and supply inventories which had his father's middle initial.

Discussion took place regarding Hannah Park.

The governing body agreed to place the item as a consent agenda item.

5. Resolution No. 18-44 assuring the the City of Las Vegas supports a request for a one-year extension to project No. MAP-7647(911), Control No. L400321, Contract No. D15612, due to road and weather delays.

Interim Public Works Director Danny Gurule advised requesting a one year extension for the MAP project which is Mountain View, and Grand Avenue to Seventh Street in case of road and weather delays.

Interim City Manager Ann Marie Gallegos advised the New Mexico Department of Transportation suggested it would be best to get a one year extension.

Discussion took place regarding who the City is in contact with from the New Mexico Department of Transportation.

The governing body agreed to place the item as a consent agenda item.

Councilor Romero asked if he should call for executive session because he wanted an update on where the Mayor is at with the City Manager and City Clerk appointments.

Mayor Gurulé-Girón advised she would be working on those.

Councilor Casey asked if there were any other agenda items for the November 20th meeting.

Mayor Gurulé-Girón advised they might have a couple of other agenda items.

Interim City Manager Gallegos advised there will be two union contracts, the drug policy, internal control policy, franchise agreement, and accounting housing policy for a total of nine new items on the agenda.

Councilor Romero asked if the union contracts had been ratified by the membership.

Interim City Manager Gallegos advised Fire and AFSCME both have but not the Police department.

Councilor Howell advised they also have a zone change and asked if there would be a discussion during the zone change item.

Mayor Gurulé-Girón advised those items are not on the agenda right now but will be on the agenda for the following weeks agenda and will discuss it then.

City Clerk Fresquez advised it will be a public hearing.

Councilor Howell asked if the audience can ask questions during a public hearing.

Interim City Manager Gallegos advised yes they are sworn in to speak.

Councilor Casey asked if they would be getting the packets a day early since they are meeting a day early.

Mayor Gurulé-Girón advised Friday they still meet the 72 hour requirement.

Councilor Casey advised she wasn't worried about the 72 hour requirement but having time to read through all the items.

Interim City Manager Gallegos advised the staff has worked the last two weeks trying to get some of the issues taken care of and some of the policies rewritten and will get them to council as quickly as they can.

Mayor Gurulé-Girón advised Interim City Manager Gallegos to inform the Council they are holding the meeting a day early to give employees a half a day off.

Interim City Manager Gallegos advised they are working on that.

Councilor Howell asked if they were all set to move forward with the upcoming festivities for the electric light parade and Santa in the park.

Interim City Manager advised they were going to have a presentation on it but will have Interim Community Development Director Virginia Marrujo speak about it.

Discussion took place regarding the electric light parade, Santa in the park and other festivities during that weekend.

EXECUTIVE SESSION

There was no need for executive session.

ADJOURN

Councilor Casey made a motion to adjourn. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

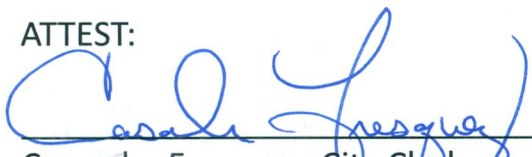
David A. Ulibarri, Jr.	Yes	Barbara Casey	Yes
Vincent Howell	Yes	David G. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.



Mayor Tonita Gurulé-Girón

ATTEST:



Casandra Fresquez, City Clerk